notarius
A PORTAGE CYBERTECH COMPANY

Your Organization Simplified

Streamline your organization

Smart Management:
Sign all of your documents electronically
with our legally reliable solutions

Service quality should never suffer because you're waiting on a signature. With Notarius, signing is easy for everyone—from users to your CEO.

Alberta

New Brunswick Nouveau Brunswick

✓ User-friendly and efficient for everyone

Management

• Board of directors
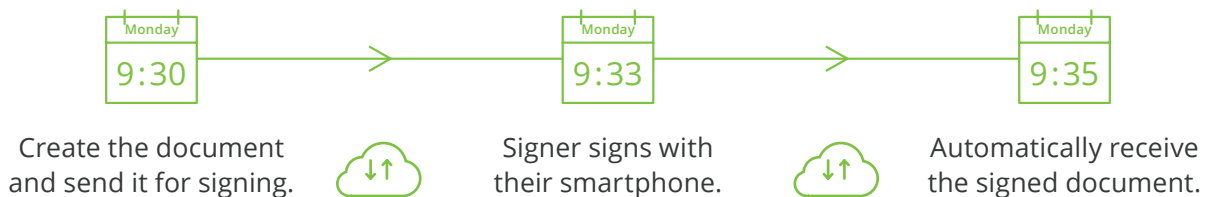• Senior management

Services

• Administration
• Legal affairs
• Human resources
• Finance

• Material resources
• IT
• Communications

External

• Users
• Suppliers
• Partners

• Staff
• Consultants
• Firms

No software required!

✓ 5 minutes: have your official documents signed with trusted digital signatures, from any device

| Monday 9:30 | → | Monday 9:33 | → | Monday 9:35 |

Create the document and send it for signing.

Signer signs with their smartphone.

Automatically receive the signed document.

✓ Secure, robust and fast

Sign without coming into the office

Anyone can sign, at any time, from any device.

Reduce turnaround times

Speed up processing times and increase client satisfaction.

Work simply

Take advantage of an intuitive platform that doesn't require any software installation.

Save money

Say goodbye to printing, sending and storage fees.

Protect legal reliability

Meet your legal obligations and ensure long-term document retention.

Integrate with your systems

Make internal signing easier by integrating electronic signatures with your systems (SSO-RestAPI).

✓ ConsignO Cloud:
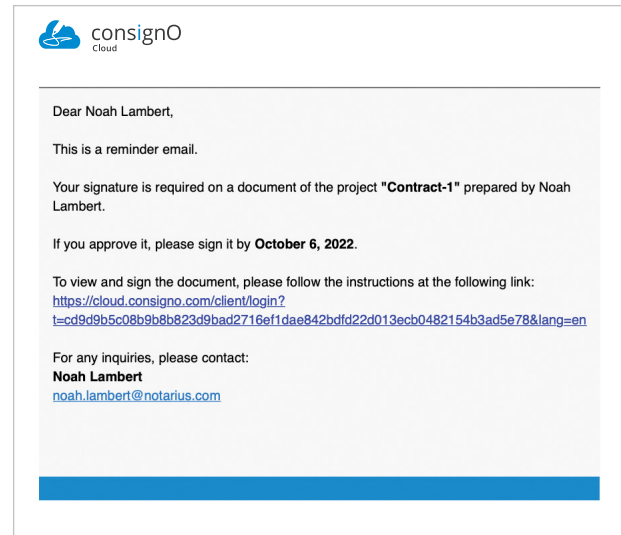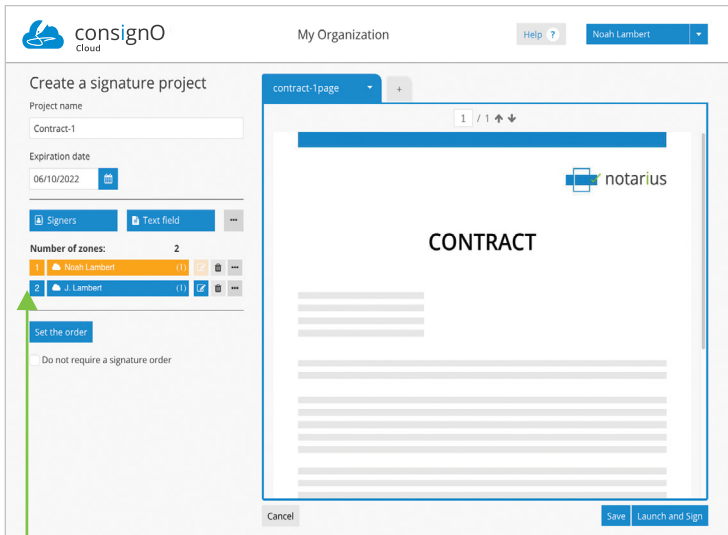## An electronic signature platform with a high level of legal reliability

Get documents that you can rely on for 20 years signed in minutes.
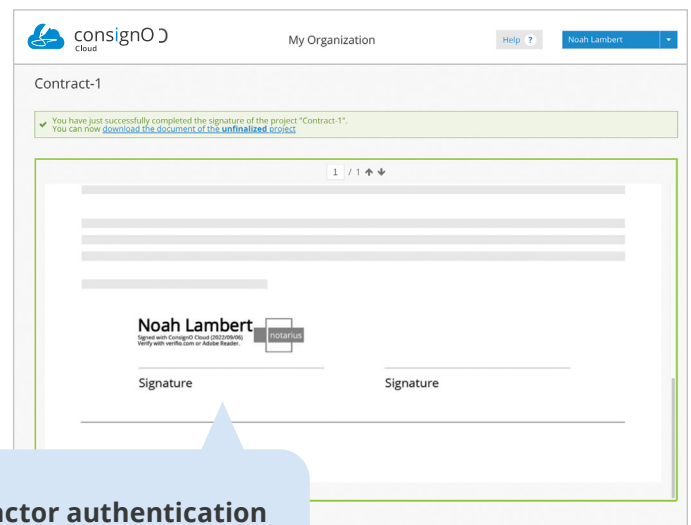
Free 30-day trial:

1 Create → **2 Send**

consignO Cloud — My Organization — Help ? — Noah Lambert

Create a signature project

Project name
Contract-1

Expiration date
06/10/2022

contract-1page +

1 / 1

notarius

CONTRACT

Signers | Text field | ...

Number of zones: 2

1 Noah Lambert (1)
2 J. Lambert (1)

Set the order
Do not require a signature order

Cancel | Save | Launch and Sign

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consignO Cloud

Dear Noah Lambert,

This is a reminder email.

Your signature is required on a document of the project **"Contract-1"** prepared by Noah Lambert.

If you approve it, please sign it by **October 6, 2022**.

To view and sign the document, please follow the instructions at the following link:
https://cloud.consigno.com/client/login?t=cd9d9b5c08b9b8b823d9bad2716ef1dae842bdfd22d013ecb0482154b3ad5e78&lang=en

For any inquiries, please contact:
Noah Lambert
noah.lambert@notarius.com

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consignO Cloud

4 Manage ← **3 Sign** ←

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consignO Cloud — My Organization — Help ? — Noah Lambert

My projects

Search... | All | 1 / 1 | 10

	⇕ Name	⇕ Status	Details	Actions
	Contract-1	In progress Expires October 6 2022	1 of 2 signatures received	
	Contract	Completed Completed August 30 2022	2 of 2 signatures received	
	Contract	Completed Completed August 5 2022	2 of 2 signatures received	
	Contract	Completed Completed August 5 2022	2 of 2 signatures received	

New project

Send a reminder
Reassign this project
Copy this project
Save as template

4 projects — 1 / 1 | 10

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consignO Cloud — My Organization — Help ? — Noah Lambert

Contract-1

✓ You have just successfully completed the signature of the project "Contract-1".
You can now download the document of the unfinalized project

1 / 1

Noah Lambert
Signed with ConsignO Cloud (2022/09/06)
Verify with verifio.com or Adobe Reader.   notarius

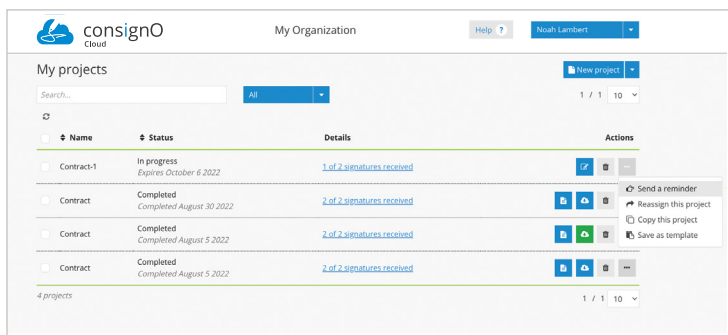Signature   Signature

By default, the trusted **two-factor authentication** electronic signature (for example, email + phone) for added security

2

Electronic signature and 360⁰ signature tools

Speed up your service delivery

Our solutions are designed to meet the needs of public and parapublic organizations.
Join the hundreds of organizations who choose us as their provider of trusted digital signatures.

✓ Efficiency: Features designed for administrative services

Monitor project status in real time

Personalize the platform to reflect your organization's brand

Manage access permissions and assign responsibilities

Share address books

Set up automated reminders and notifications

Offer the option to sign with certified identities (CertifiO digital signatures)

Create templates to prevent manipulation

✓ Be protected in the event of a dispute

When a document is signed with Notarius' solutions, the signer's proofs of identity are integrated into the document. What's more, documents are protected against counterfeiting and alterations.

→ Policies
→ Agreements
→ Medical documents
→ Hiring contracts

→ Leases
→ Purchase orders
→ Invoices
→ Claims

> *I recently had to sign an important contract for a multi-million-dollar project with a supplier. Four people had to sign the document and the process went extremely well, with no problems or questions.*

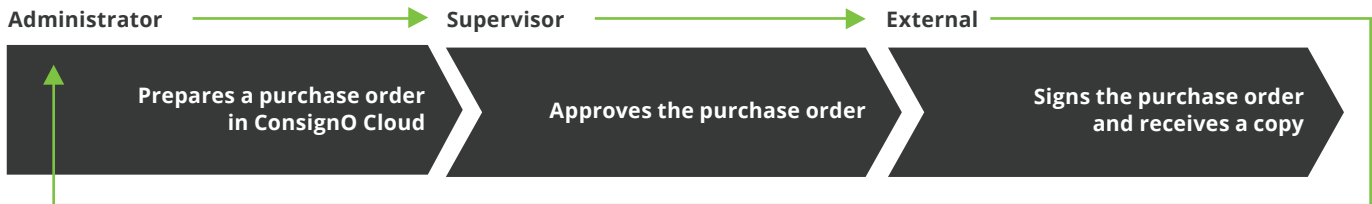**– Justin Bromberg, Chief of Staff and Communications Manager, United Counties of Prescott and Russell**
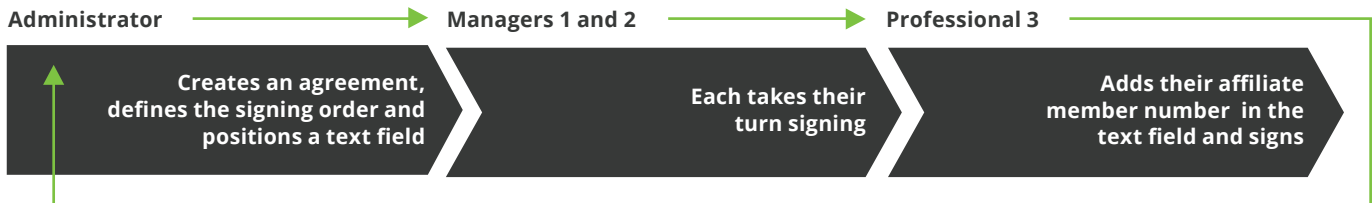
Prescott Russell

Common use cases

Solutions designed for your organization's reality

Do you have hundreds of documents to sign? With thousands of recipients? With Notarius, benefit from batch signing. Our solutions make everything simpler, from creating a project to archiving it.
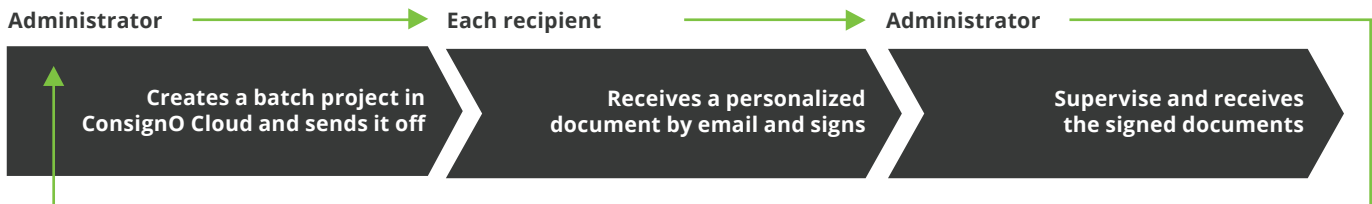
✓ Purchase order approved and sent to a supplier located outside of the city (Internal–External)

Administrator → **Supervisor** → **External**

| Prepares a purchase order in ConsignO Cloud | Approves the purchase order | Signs the purchase order and receives a copy |

✓ Hiring contract: Establishment of the signing order and integration of a text field (Internal – External)

Administrator → **Managers 1 and 2** → **Professional 3**

| Creates an agreement, defines the signing order and positions a text field | Each takes their turn signing | Adds their affiliate member number in the text field and signs |

✓ Code of Conduct sent to 100 different recipients (Internal)

Administrator → **Each recipient** → **Administrator**

| Creates a batch project in ConsignO Cloud and sends it off | Receives a personalized document by email and signs | Supervise and receives the signed documents |

✓ Manage projects better with the dashboard

Identify late signers
See who still needs to sign and send reminders.

Reassign projects
Transfer responsibilities to the right people.

See usage reports
Monitor users and the number of projects that are launched.

> *" Our legal affairs department took an in-depth look at the platform before giving their go-ahead to use it. It passed the scrutiny of a department made up of legal experts with the highest of standards. "*
>
> – Cédrick Pautel, General Secretary, École de technologie supérieure (ÉTS)
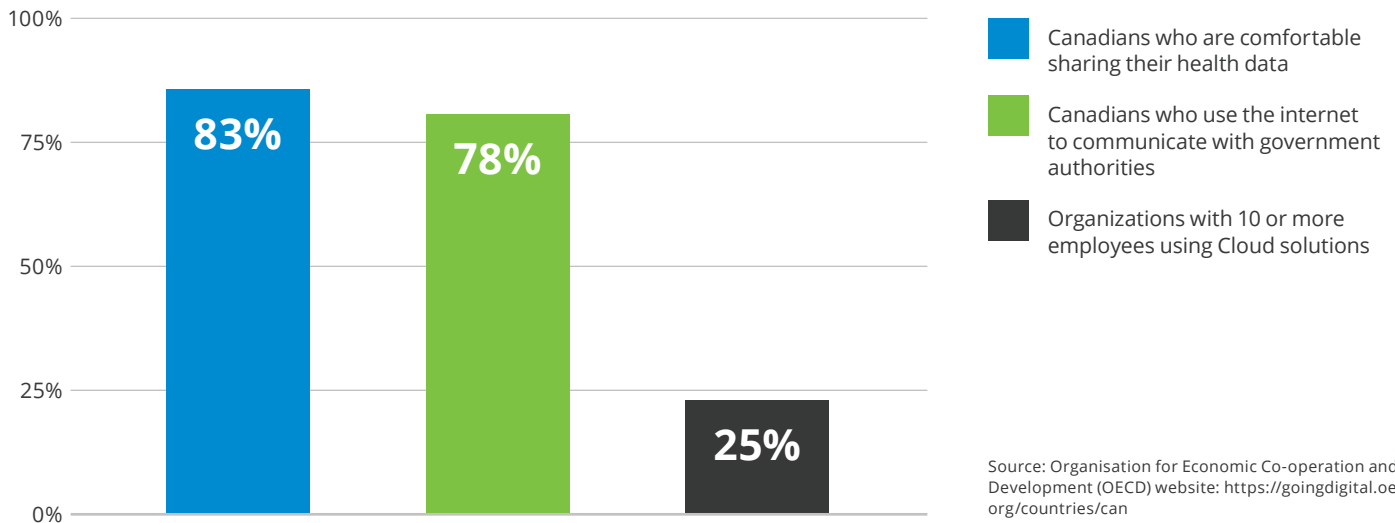
Meet user expectations
Thanks to secure and leading-edge solutions

There has been a massive adoption of technology by Canadians.
And yet, Canadian organizations have been slow on the uptake.

Citizens are ready to go fully digital

100%

83%

78%

75%

50%

25%

25%

0%

■ Canadians who are comfortable sharing their health data

■ Canadians who use the internet to communicate with government authorities

■ Organizations with 10 or more employees using Cloud solutions

Source: Organisation for Economic Co-operation and Development (OECD) website: https://goingdigital.oecd.org/countries/can

✓ IT: ConsignO Cloud, a trusted SaaS solution

Signatures that always require two-factor authentication

Data is encrypted in transit (SSL/TLS)

Compatible with other identification authentications (SAML 2.0)

High-availability architecture (99.5%)

Regular updates to the platform

User sessions protected by TLS security protocol

Automatic data encryption

" The system tells you where it is in the process. You get an email saying when it's time to sign off on it, and so on to the next person. It was very effective at establishing a continuous workflow without any unnecessary delays. "

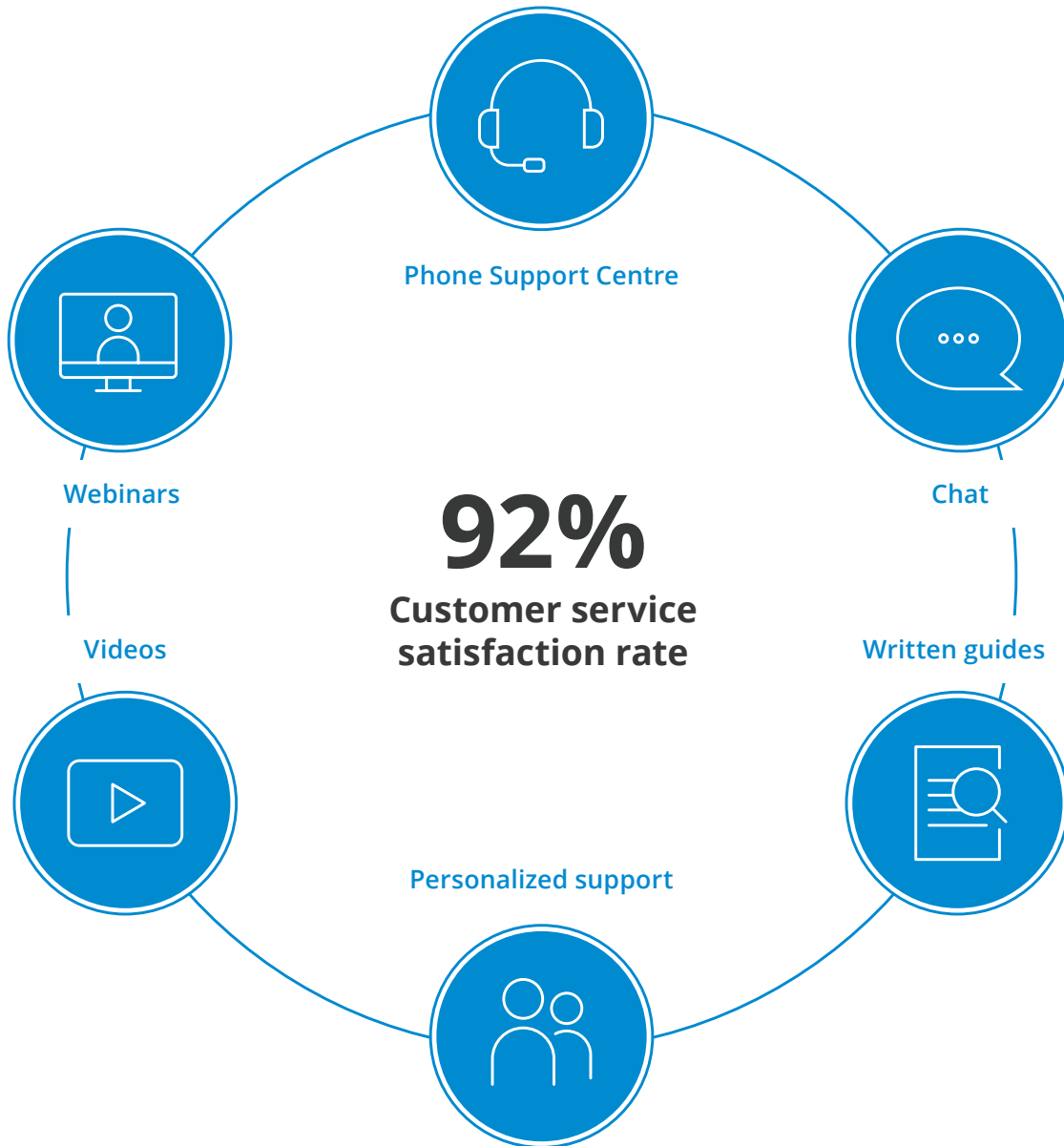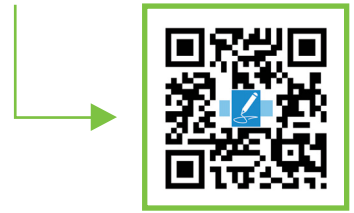**Jennifer Ferfolja, IT Infrastructure Manager, Wilfrid Laurier University**

✓ Benefit from personalized support from real people

As an enabler of digital trust, Notarius provides digital signatures, trusted electronic signatures and signing tools throughout North America.

These solutions give electronic documents a higher level of legal reliability than hand-signed paper documents. Notarius collaborates with more than **50 professional associations** in Canada and serves more than **4,000 organizations**.

Phone Support Centre

Webinars

Chat

92%
Customer service satisfaction rate

Videos

Written guides

Personalized support

> 66 *The digital solutions that we've adopted, like Notarius' solutions, improved our productivity and, to say the least, the services we provide to citizens.* 99
>
> **– Marc-André Russell, City of Laval Legal Affairs Department**

consignO
Cloud

Get started
TODAY

FREE
30-DAY
TRIAL

notarius
A PORTAGE CYBERTECH COMPANY

The world is going digital.
Be digitally reliable.

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